Snohomish County Airport Commission Regular Meeting
January 27, 2022
6:00 pm
**Airport Commission meeting will be held via Microsoft Teams due to COVID-19 Pandemic**

### Attendees

**Council Member**
- Alicia Crank / Business Community (Chair)
- Joseph Nguyen / Council District #2 (Secretary)
- Matthew Faletti / Business Community
- Valerie Hirshman / Airport Tenant
- Peter Bro / Council District #5
- Rosemary Wander / Council District #3

**Snohomish County Airport Staff**
- Arif Ghouse – Airport Director
- Pete McGuire – Airport Deputy Director
- Kristin Banfield – Public Information Officer
- Terry Ryan – Snohomish County Aerospace Economic Development Director

### Call to Order

The regular meeting of the Airport Commission was called to order by Chair, Alicia Crank, at 6:02 PM. Roll call and council members present introduced themselves.

### Airport Reports

Pete McGuire provided airport updates:

- Update on Propeller Terminal
  - Flight updates:
    - Currently 12 daily departures on peak days
    - Alaska starting 737 service to Phoenix (Feb) and Las Vegas (March)
  - 5G Update:
    - Most commercial flights to PAE were cancelled to mitigate 5G interference
    - Issue: Installation of 5G networks near airports may interfere with some airplanes' radio altimeters
      - Altimeters used to land in low visibility environments
    - FAA prohibiting certain airplanes (including E175's) from landing in low visibility environments until their altimeters have been approved
    - Most Boeing & Airbus airplane have been approved
- Fixed-base operator (FBO) - Propeller Aero Services FBO sales complete
- Alaska Air just signed 10-year lease of 46,000 sq. ft C-1 hanger
- New Leases: ZeroAvia
  - Green aviation company producing hydrogen electric propulsion systems
  - Leased office space accommodating 20-30 people
- Staff update:
  - Plans to hire additional staff to accommodate anticipated growth
→ Arif Ghouse shared updates:
  - WA State to recommend 6 airports around the state to absorb additional traffic (passenger + cargo) demand until a new airport is built
    - PAE is one of the 6 airports to accommodate (passenger + cargo)
    - Still has to pass through state legislation

→ Michael Tubridy from L&B provided updates on the Paine Field Airport Master Plan
  - Completed:
    - Existing conditions/inventory
    - Aviation forecast
    - Facility requirements
  - On-Going:
    - Alternatives development
    - Alternative evaluation
    - Environmental considerations
  - Around the Corner:
    - Refined alternatives development
    - Refined alternatives evaluation
  - Mike T. shared the 2022 Master Plan Schedule and Milestones

→ Kara Underwood - Airport Operations Overview
  - FAA Part 139 Compliance
    - Airfield inspections
    - Conduct training for staff/users - every 12 calendar months
    - Emergency plan
    - Airfield inspections
    - Airfield driving
    - Obstructions
    - Wildlife
    - NAVIDS
    - Airport Condition reporting
    - Record keeping
    - Updating of FAA Airport Certification Manual (ACM)
  - TSA 1542 Compliance
    - New security requirements
    - Works with tenants/users to meet new requirements
    - Badging
    - Inspections
    - Reporting
    - Conduct yearly training
    - Update of airport security program
  - Hanger Rentals
    - 549 based aircraft
    - 294 hangers and 55 storage units
      - T hangers (new and old)
      - L hangers
      - 45' hangers
      - 50' hangers
      - 60' hangers
  - Emergency Response
- Work with fire/sheriff to secure the scene
- Coordinate airfield impacts: tower, tenants
- Work with FAA/NTSB

**Badging**
- All tenants/users who need airfield access need to be badged

**Snow**
- Reporting of airfield conditions (NOTAMs)
- Conduct friction testing
- Opening/closing surfaces
- Keeps event detail (snow log)
- Tracks weather
- Communication with tenants, ATC, airport departments, airlines

**Construction**
- Work with airport engineering/consultant on design, airfield impacts, and haul routes
- Tenant/user notification of impacts/closures
- Open/close airfield surfaces

**Paine Field Noise Program**
- Voluntary noise program
- Traffic area map - lets users understand our noise abatement program
  - Maps provided to flight schools, place in business and pilot lounges and website
- Noise tracking
  - Receive noise concerns from the public
    - Online form or hotline
    - Web portal to file/track concerns
      - Track within 10 miles
    - Publish monthly report

→ Kevin Latschaw - Airport Engineering Department Update/Overview

**Engineering Dept Responsibilities**
- Project management
- Construction contract administration
- Apply for grants
- Monitor and ensure grant compliance
- In-house project design
- Consultant management
- Airport staff support
- Reviewing tenant improvement proposals
- Maintain airport capital improvement program
- Record keeping

**Airport Capital Improvement Planning**
- General and ongoing planning
- State and federal capital improvement plan coordination
- Tying into annual budget
- Principles of prioritization
  - Safety and or standards
  - Preservations
  - Accommodate future growth/development

**Upcoming ACIP Projects**
- 2022 High-speed snow plow
- 2022 Taxi lane Echo Reconstruct
- 2022-2023 Ongoing Master Plan
2023 Inner Terminal Ramp Rehab
2023 East GA Apron Rehab
2025-2027 Main Runway Rehab

- Pavement Management Plan
  - Pavement inspection
  - Condition indexing
- Upcoming Landside Projects
  - New Tenant and Building Signage Standards
  - Old YMCA Building Demolition

**Administrative Matters**
Commission motioned to approve the October 28, 2021 meeting minutes. Motion was approved.

**Public Comment**
Public comment was given by Dan Davids, Riaz Ahmed Khan, and John Rotunda.

**Commission Reports/Comments**
None

**Adjournment**
The meeting was adjourned at 7:53 PM.